

# DRAFT

Minutes of Shaftsbury Selectboard Special Meeting

29 June 2017

Attending

Selectboard: Tim Scoggins, Art Whitman, Tony Krulikowski, Ken Harrington

Treasurer: Melanie Dexter

Chair Scoggins called the meeting to order at 3:32 pm, announcing that this special meeting was called in lieu of the regular meeting scheduled for 3 July to expedite paperwork required for the garage bond.

All members declared no conflict of interest with any item appearing on the agenda.

Without objection an agenda item was added to purchase firefighting equipment and to list addition bond related documents that needed attention. Two bond documents were brought up early so that Assistant Town Clerk Gina could notarize them.

Motion by Krulikowski, Whitman: Shall the chair sign the letter of Appointment of Authorized Representatives? This designates Treasurer Melanie Dexter and assistant administrator Joan Vargo as having access to the account containing the bond funds. Approved 4-0-0.

Motion by Krulikowski, Whitman: Shall the board sign the Investment Authority Letter? This designates bond funds to be invested in simple money markets until used. Approved 4-0-0.

The meeting returned to the planned agenda

Motion by Krulikowski, Whitman: Shall the board approve Check Warrant # 41 in the amount of \$23,355.84. Approved 4-0-0.

Dexter reported that due to email outage she did not have documents to approve line of credit in lieu of taxes. Can be addressed at next meeting w/o concern.

Motion by Krulikowski, Whitman: Shall the board sign the Resolution and Certificate (GENERAL OBLIGATION) related to the garage bond? Approved 4-0-0.

Motion by Krulikowski, Whitman: Shall the board sign the MUNICIPALITY TAX CERTIFICATE (General Obligation) related to the garage bond? Scoggins said that clause 8 seemed to require action to allow bond fund to be used for garage spending that was incurred before the bond was finalized. He was concerned about demolition activities that have already commenced. Dexter reminded him that we have "down payment" funds available. Approved 4-0-0.

Motion by Krulikowski, Whitman: Shall the board sign the LOAN AGREEMENT (General Obligation) related to the garage bond? Approved 4-0-0.

Motion by Krulikowski, Whitman: Shall the board sign the GENERAL OBLIGATION BOND? Approved 4-0-0.

This ended bond related document requirements.

Motion by Krulikowski, Whitman: Shall the board authorize Fire Dept. Chief Joe Vadikan to purchase three sets of turn-out gear for \$5,389.53 with Fire Dept. funds? Approved 4-0-0.

Motion by Krulikowski, Whitman: Shall the board acknowledge receipt of the Treasure's Internal Controls Statement? Approved 4-0-0.

Motion by Krulikowski, Whitman to adjourn. Approved 4-0-0.

Adjourned at 4:10 pm.