

SHAFTSBURY SELECTBOARD  
DECEMBER 3, 2012  
MINUTES

ATTENDING: **Board Members present:** Lon McClintock, Karen Mellinger, Craig Bruder, Carl Korman. **Board Members absent:** Billy OBenauer

**1. Call to Order**

Chairman McClintock called the meeting to order at 7:45 p.m, and after the conclusion of a budget workshop.

**2. Announcements**

Karen Mellinger announced the Christmas tree lighting on Sunday, December 9, 2012 at 4:00 p.m.

**3. Public Comments**

No comments made.

**4. Conflict of Interest Statement**

Chairman McClintock inquired if any Board member had a conflict of interest with any matter on the agenda. No conflict noted for the record.

**5. Petition & Order for Equipment Upgrade (DSL) on Trumbull Hill-FairPoint Communications**

**Craig Bruder made the motion to approve the petition and order for equipment upgrade by Fair Point Communications. Carl Korman seconded. Motion carried 4-0.**

**6. Bid Opening: Design & Permitting Services for New Town Garage**

Firms bidding on the project are Keefe Wesner, Centerline Architects, MSK Engineering, Cross Consulting. Bids will be reviewed before a recommendation is made to the Selectboard for bid award.

**7. Site Plan Review for New Town Garage at Transfer Station Property**

The Facilities Committee met to discuss the pros and cons of the right-of-way to the property and land cost. The Facilities Committee will meet with MSK Engineering on Friday, December 7, at the Transfer Station to review alternatives.

**8. Deliberations re: Vicious Dog Complaint (Hunt & Wilkinson)**

Lon McClintock recused himself and left the table.

It was determined that the Hunt and Wilkinson dogs are considered vicious and violated the dog ordinance. If the dogs violate the dog ordinance they can be impounded by animal control and the owners fined. The determination was signed by Board Members.  
Lon McClintock returned to the table.

### **9. Emergency Management ICS Training Requirements**

Chair McClintock stated that all Board Members are required to take the ICS training. This item will be discussed further at the next Board Meeting.

### **10. Highway Access Ordinance – Second Reading**

The Board discussed the Highway Access ordinance with proposed changes. This item will be on the agenda for the next Board Meeting.

### **11. Town Administrator's Report**

Craig Bruder reported on the job opening for the highway crew. Applications were accepted and interviews held. The position will be filled after the first of the year.

### **12. Other Business**

Karen Mellinger received information about a Transportation Grant. The deadline application for the grant is in February. This grant will be discussed at the budget meeting.

### **13. Approval of Minutes**

**Karen Mellinger made the motion to approve minutes for November 5, 2012 with the approved corrections. Craig Bruder seconded.** Corrections to be made under Public Comments: add Select Board Meetings after lack of listings; under item #2, second paragraph, change "an afternoon" to "spent the majority of the day". Add to minutes that Lon McClintock arrived at 6:10 p.m. **Motion carried unanimously.**

**Karen Mellinger made the motion to approve minutes for November 19, 2012. Carl Korman seconded. Motion carried unanimously.**

### **14. Approval of Warrants**

CHECK WARRANT #14 IN THE AMOUNT OF \$41,742.52.

**Karen Mellinger made the motion to approve check warrant #14 in the amount of \$41,742.52.**

RETIREMENT WARRANT #11R IN THE AMOUNT OF \$123.29.

**Karen Mellinger made the motion to approve retirement warrant #11R in the amount of \$123.29. Craig Bruder seconded. Motion carried unanimously.**

PAYROLL WARRANT #PR22 IN THE AMOUNT OF \$9,522.52.

**Karen Mellinger made the motion to approve payroll warrant #PR 22 in the amount of \$9,522.52. Carl Korman seconded. Motion carried unanimously.**

PAYROLL WARRANT #PR21 IN THE AMOUNT OF \$6,572.13.

**Craig Bruder made the motion to approve payroll warrant #PR 21 in the amount of \$6,572.13. Karen Mellinger seconded. Motion carried unanimously.**

**15. Adjournment**

**Craig Bruder made the motion to adjourn at 8:56 p.m. Carl Korman seconded. Motion carried unanimously.**

Submitted by  
Carol MacLean