

SHAFTSBURY SELECTBOARD  
SPECIAL MEETING  
MARCH 21, 2012  
MINUTES

ATTENDING: **Board Members present:** Lon McClintock, Craig Bruder, Carl Korman, Billy Obenauer. **Board members absent:** Karen Mellinger; Town Employees: Margy Becker, Town Administrator.

**1. Call to Order**

Chairman McClintock called the meeting to order at 6:00PM.

**2. Proposed personnel policies**

The Selectboard continued review of proposed personnel policies.

Discussions focused on accrued leave categories, inclusive of injury and disability leave. The Board discussed combining sick and personal leave into one category. Notifications to Supervisors of proposed leave will be crucial; it was agreed that leave in excess of two (2) days would require the approval of a Supervisor. No sick/personal leave will be available to employees during probation unless leave is necessary for sickness.

The Selectboard agreed it will not propose a 'buy back' of unused sick time.

Discussions concluded after consideration of disability/injury leave policies.

**3. Adjournment**

**Craig Bruder made the motion to adjourn at 8:30PM. Carl Korman seconded. Motion carried unanimously.**

Submitted by  
Margy Becker