

**Shaftsbury
Planning Commission
Cole Hall at Buck Hill Road
September 27, 2011**

Members Present: Chris Williams (Chair), Bill Pennebaker, David Spurr, Norm Gronning

Others Present: Jennifer Viereck (Zoning Administrator), Bob Whitney (Recording Clerk), others as listed on sign-in sheet on file

1. Call to Order: This meeting of the Shaftsbury Planning Commission was called to order by Chair Chris Williams at 7:00 p.m.

2. Approval of minutes of September 13, 2011: **Bill made a motion to approve the Minutes without changes and Norm seconded the motion. All in favor, 4-0-0.**

3. Flood Hazard Bylaw - David presented a proposed flood hazard bylaw to the commission to be considered for a public hearing to be held on October 19, 2011. The proposed bylaw was edited line-by-line by the commission as section 7.15 of the town's bylaws. **David made a motion to adopt the flood hazard bylaw as edited and Bill seconded the motion. The motion passed unanimously, 4-0-0.** David will prepare a final draft for review by the commission within a week.

4. Historic District bylaw - Norm was unable to present on this topic due to a lack of time. Norm distributed information to the commission members to be read in preparation as the topic will be considered at the next meeting.

5. Other business: A moratorium on commercial composting facilities was discussed by the commission with input from members of the public. A site visit to a composting facility in Williston was proposed. The Planning Commission members will read up on state regulations in preparation for the next meeting.

6. Adjourn: A motion to adjourn at 9:10 p.m. was made by David and seconded by Bill. All in favor, 4-0-0.

Respectfully submitted,
Bob Whitney