

Shaftsbury Development Review Board  
July 18, 2018

The meeting came to order at 7 pm. Present were Board members Tom Huncharek (chair), Chris Ponessi, Mike Day, and Michael Biddy. Zoning administrator Shelly Stiles was also present.

Mr. Ponessi noted a conflict of interest with item 5 on the agenda, application 18-9970.

Mr. Huncharek moved to adopt the June 20 minutes. Mr. Biddy seconded the motion. Trees were added to the conditions for the Jesseman conditional use permit. The motion passed 4-0-0.

Mr. Ponessi recused himself from the discussion of application #18-9970: final plat review, two lot minor subdivision; Parcel # 03 01 69, 1412 Old Depot Road; owners Mattison, Philip and Ruby, and Mattison, Arthur, and left the table.

Mr. Ponessi explained that he had been notified by attorney Randall Gilmour that the application should have been submitted by the executor of the estate, Andrea Mattison, Mr. Gilmour's client – not, as had happened, her sibling Arthur Mattison. Upon learning of this matter, Mr. Ponessi shared the site plan with Mr. Gilmour and Ms. Mattison. Ms. Mattison then submitted via her attorney a signed application and a copy of the certificate of appointment of fiduciary to the Mr. Ponessi and Ms. Stiles.

Mr. Ponessi submitted a revised site plan, containing the additional items requested by the Board at its June 20 meeting. He said WW8-1888 had not been issued, as DEC also had to register the change of applicant from Arthur to Andrea Mattison. Mr. Huncharek moved to approve application #18-9970 with the condition that WW 8-1888 be submitted to the zoning administrator, and that a note #7 be added, referencing WW 8 1888. Mr. Day seconded the motion, which passed 3-0-1, Mr. Ponessi abstaining.

Ms. Stiles noted there are no outstanding applications for review by the Board. The August 1 meeting was therefore cancelled. Mr. Day said he would be out of the country for the August 15 meeting.

Mr. Huncharek moved to adjourn at 7:20 pm. Mr. Biddy seconded the motion, which passed 4-0-0.

Notes by ZA Stiles.